

# SAFETY INDUCTION

## DP WORLD ANTWERP

Last update: 18.08.2022

### GENERAL

DP World Antwerp is a container handling terminal, where many risks are involved. This flyer alerts you to all the risks and additional measures..

- » The terminal is under camera surveillance 24/7
- » Contact the control room (24/7) via +32(0)37304949 when you notice suspicious persons, vehicles or acts or in case you're being approached by telephone, social media or personal contact

### EMERGENCY SITUATIONS

- » Call emergency service SIWHA on **03 541 00 23** in case of an incident/accident. Always warn your contact person or your responsible.
- » In case of fire proceed to the nearest assembly point and follow the instructions of the evacuation steward
- » In the event of a nuclear, biological or chemical alarm, stay inside and close all windows and doors.
- » Always keep the emergency exits and firefighting equipment free from obstacles

### GENERAL TERMINAL RULES

- » It is forbidden to take pictures or to film (in particular; security staff and offices, fencing and cameras) without permission
- » Pedestrians and two- and three-wheelers are not allowed on the terminal!
- » Never walk or drive underneath a load
- » Stay away from operational transport and do not interrupt in operations!
- » It is forbidden to smoke inside buildings and in all types of vehicles
- » We handle a zero tolerance policy for alcohol and drugs! Preventative tests or tests in case of malfunction can be performed
- » When entering operational areas, it's obligated to wear personal protective equipment:
  - o Helmet
  - o Safety shoes
  - o A high visibility vest or coat
- » It's compulsory to wear a life jacket when working on the quayside edge (= area with bollards)



### ACCES

In order to have access to the terminal you always have to identify yourself. Do you have an Alfapass or an entrance card? This card is strictly personal. Do not pass this card to give someone else access to the terminal. Register yourself (and your colleagues) via your internal contact person. Every co-driver is also obligated to register himself.

### SOURCES OF DANGER ON THE TERMINAL

- » Traffic of operational vehicles (straddle carriers, empty container unit handlers, reach stacker, ...)
- » Crane handling / suspended loads
- » Truckflow: traffic of heavy and light vehicles
- » Containers for the transport of dangerous goods

**! These sources of danger result from the terminal operations and apply to the entire terminal !**

### DRIVING ON THE TERMINAL

- » **Minimize driving on the terminal with your vehicle**
- » The use of multimedia devices is forbidden whilst driving any vehicle. When use of multimedia is necessary (e.g. in case of emergency) make sure you park in a safe zone
- » The maximum speed is 30 km/u
- » A general rule prohibiting overtaking applies at the terminal
- » Whilst driving it is obligated to use a flashing light or direction indicators
- » It is mandatory to wear your seat belt
- » Always stop at stop signs (e.g. at intersections or under quay-cranes)
- » Always follow the ring road and pay attention to traffic signs
- » Always park your vehicle at a provided parking spot. When you need to deliver goods or services in a specific area, make sure your vehicle doesn't obstruct the area



## BLIND SPOT



Reckon with the dead spot of all vehicles such as trucks, straddle carriers, empty container handlers, reachstackers, forklifts, etc. Keep a sufficient distance and make sure you have eye contact and communicate with the driver.

## RESPECT THE ENVIRONMENT



- » Illegal dumping is forbidden!
- » Collect your waste and use the correct waste bin/container
- » Do not dump wastewater in the sewerage
- » Spills must be cleaned as fast as possible

## CONTRACTORS

Upon commencement and termination of working activities announce yourself to your contact person. The instruction "working with third parties" must be followed. Ask your contact person for which activities you need a work permit.

## COMMUNITY WELFARE LEGISLATION

All activities on the terminal need to be performed conform AREI, VLAREM, VLAREBO, VLAREA and all applicable welfare legislations.

## HOUSEKEEPING

Order and tidiness: leave your workplace orderly and clean. Put the (work) material in the right location.

Leave the location as you found it.



## WORKING AT HEIGHT



Working at height is preferably done with an elevating working platform and by using collective falling protection. Always wear a safety harness! It is forbidden to use an elevating working platform when windspeeds exceed 12,5 m/s.

## DRIVING EQUIPMENT

Only qualified and medically suitable people are allowed to drive vehicles and other rolling equipment.

## CONFINED AND ENCLOSED SPACES

To work in a confined or enclosed space, a specific work permit is obligated. The permit can be obtained via your contact person.

## SITE AND WHARF INSTALLATIONS

Site and wharf installations may not interfere with the operation of our terminal. Immediately stop excavation works when cables or pipes are exposed and address the matter immediately to your contact person.

## ELECTRICITY

Working on electrical installations can only be performed by qualified and medically suitable people. The installation manager or his deputy needs to give his approval.

## LAST MINUTE RISK ANALYSIS

- » Think about possible risks before executing a job ("Take Time")
- » Report (potentially) dangerous situations to your supervisor and stop work that is unsafe ("Stop Work")



## HEARING AND EYE PROTECTION

Hearing and eye protection are obligated at indicated areas.



By signing this document, you explicitly declare to have read and understood this document and to agree with all safety and other rules explicitly or implicitly mentioned in this document. In case of breach of the safety or other rules, DP World Antwerp reserves the right to take appropriate measures. Personal data will be processed as stated in our 'Privacy Policy Suppliers', which can be found on our website [www.dpworld.com/en/antwerp](http://www.dpworld.com/en/antwerp)

Date:

Name and surname (capitals):

Company (capitals):

Signature: