



DP WORLD

Procurement Assistant (Temporary – six month contract)

A leading provider of worldwide smart end-to-end supply chain logistics, enabling the flow of trade across the globe, **DP World** employs globally more than 97,000 people from 158 nationalities.

In April 2016, **DP World Limassol** was awarded a 25-year concession to exclusively operate the multi-purpose and Cruise terminals in Limassol commencing February 2017. The terminal's activities, comprising of three multi-purpose quays, include break-bulk, general cargo, Ro-Ro, Oil & Gas services and the brand-new cruise terminal.

We are looking to recruit a **Procurement Assistant** to join the Finance team, with the main responsibilities as below:

- Provide support to the Senior Procurement Supervisor in the planning and purchasing of all inventory, supplies and capital goods for DP World Limassol;
- To ensure that adequate controls are in place by achieving transparency in procurement policies;

The successful candidate will have the following:

- Degree in Engineering or related field;
- Previous experience in procurement will be considered an advantage but not a requirement, as full training will be provided;
- The ability to organize and prioritize work;
- Excellent verbal and written communication and interpersonal skills;
- Excellent computer skills and good knowledge of the English and Greek languages.

If you are interested to apply for this position, please send your CV to careers@dpworldlimassol.com or apply online at www.dpworldlimassol.com/careers by latest **8th September 2022**. All applications received will be treated in the strictest confidence.