


MOBILE & MEDIA DEVICE POLICY

	Prepared By: Head of HSE	Rev No. 2.0	Effective Date: 12.11.2018
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Doc. Title: Mobile & Media Device Policy	Approved By: CEO	Doc. No. HSE-P-02	Page No. 1 of 1

Purpose:

DP World Karachi, a leader in Pakistan port and logistic operations, is committed to working towards an ultimate policy of zero harm to people. In pursuit of this, we will ensure that our business activities are conducted in a manner that avoids and minimizes adverse health, safety and environment impacts. This policy specifically deals with the elimination of injuries and fatalities due to improper / unauthorised use of Mobile and Media devices.

Principles:

This Policy has been established on the basis that concern for the safety of our employees, contractors and visitors. This being in the best interest of each of the organisation's stakeholders.

DP World Karachi follows the principle that safety is a condition of employment.

Policy Statement:

- To achieve the purpose and principles above, DP World Karachi and all its satellite terminals shall:
- Ensure that Mobile phones and Media devices including hands free shall not be used under any circumstances while operating an equipment or driving and walking inside any DP World Karachi facility.
- It is unauthorised to bring media devices into the any location of DP World Karachi.
- In case of an emergency call to or from a mobile phone, the operator should first stop the equipment, apply parking brakes where applicable. Equipment switched off where possible before using the mobile phone for a very short period. Use of hands free is prohibited.
- While in the pedestrian walk zone and in the examination area for emergency calls the mobile phones may be used for a short period. It is to be ensured that the person using the phone should be in a safe zone away from any equipment. Texting and the use of media devices is prohibited.

Definitions:

- Mobile phone, a telephone with access to a cellular radio system so it can be used over a wide area, without a physical connection to a network.
- Safe zones shall be the shuttle stops, end of stacks which is barricaded by planters and tires and there is at least 2 bays clearance from any working equipment and office blocks.
- Employee, any person directly employed by DP World Karachi and all employees employed by its contractor for short or long term.
- Visitors, person entering any premises of DP World Karachi for business. This includes but is not restricted to Clearing agents. Employees of Customs and any other government agency, the ship's crew and agents and external truck drivers.

Leadership:

While the Chief Executive Officer holds ultimate responsibility for the implementation of this policy at all levels of the organization, every DP World – Karachi employee including contractors shall accept individual responsibility.

Junaid Zamir

CEO

DP World Karachi