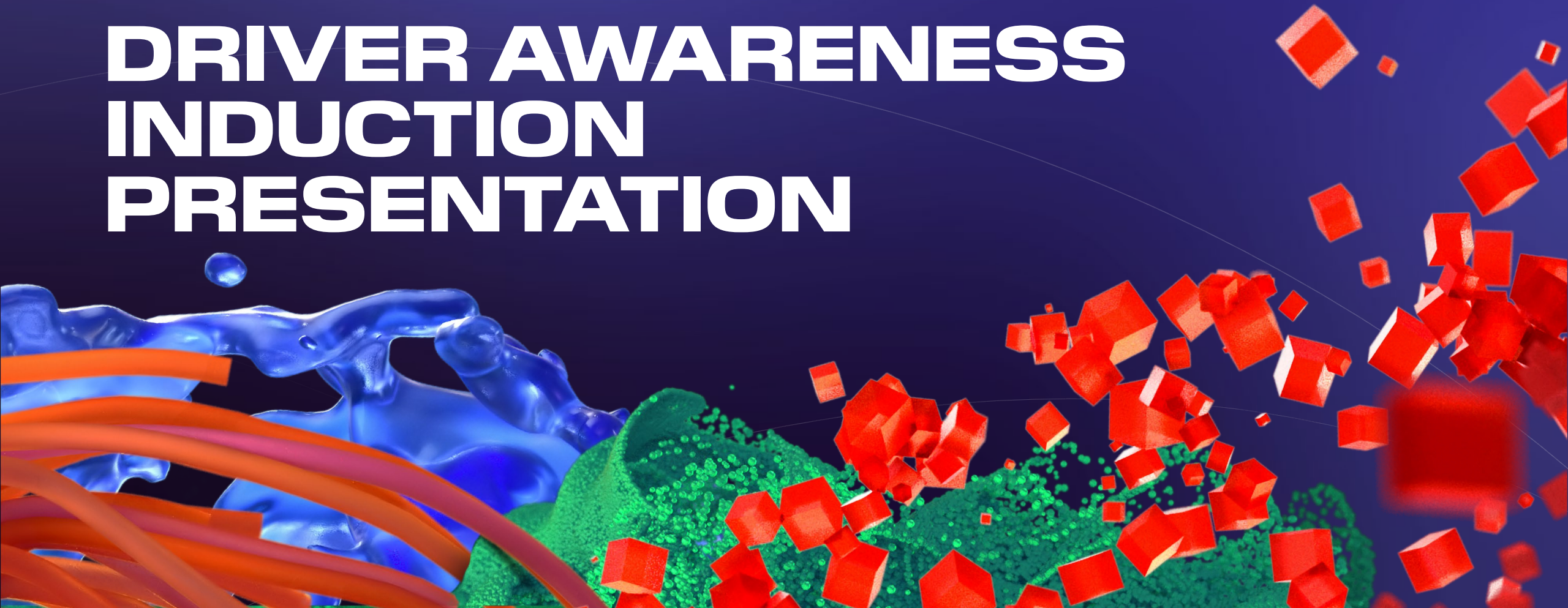




DP WORLD

# DRIVER AWARENESS INDUCTION PRESENTATION



# INDUCTION

Every haulage driver is required to undertake Driver Safety Awareness training.

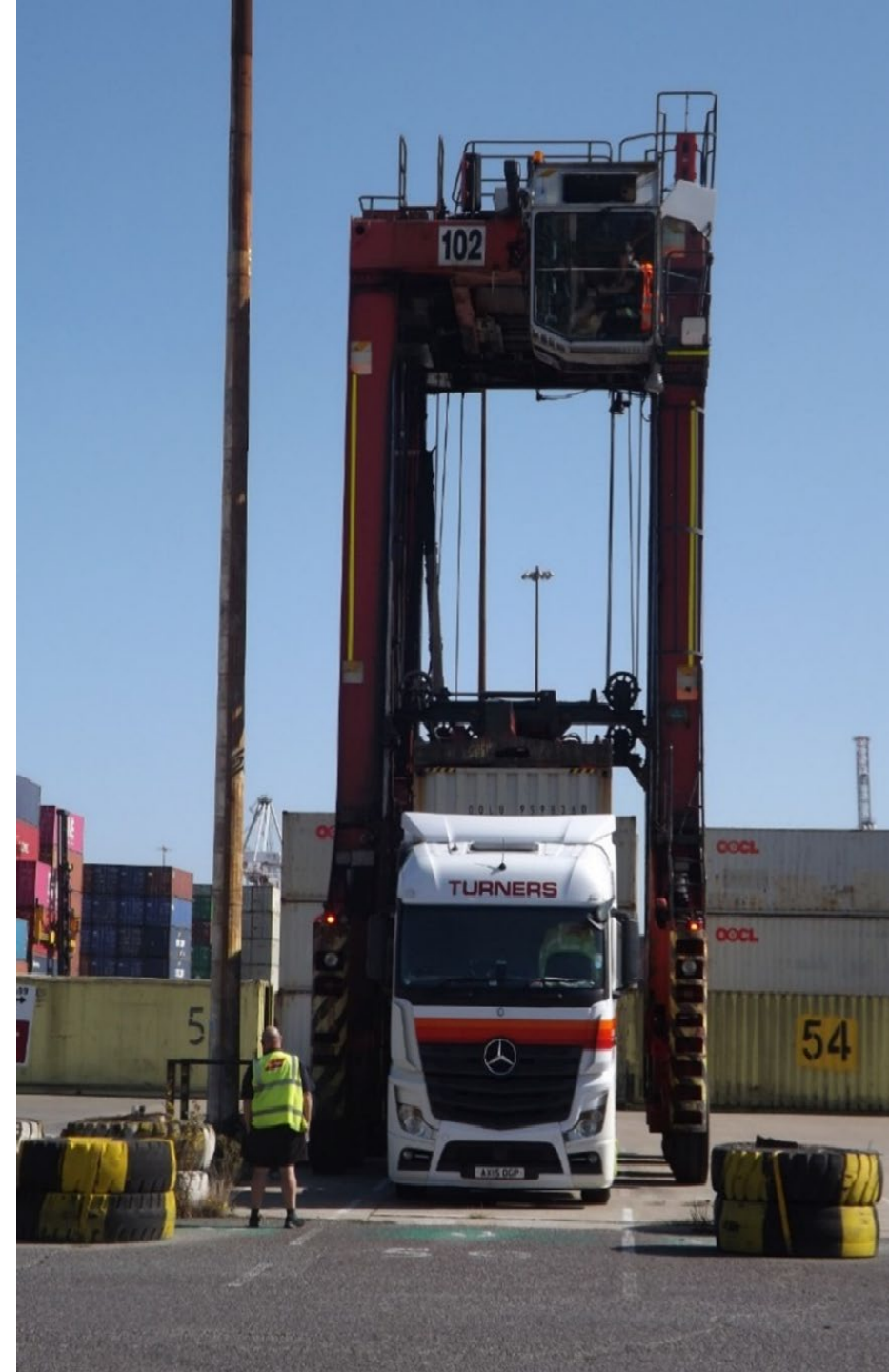
The training will take 10 - 15 minutes and is followed by a test.

The online test will be 15 questions, 100% must be obtained to pass.

Please read all slides carefully.

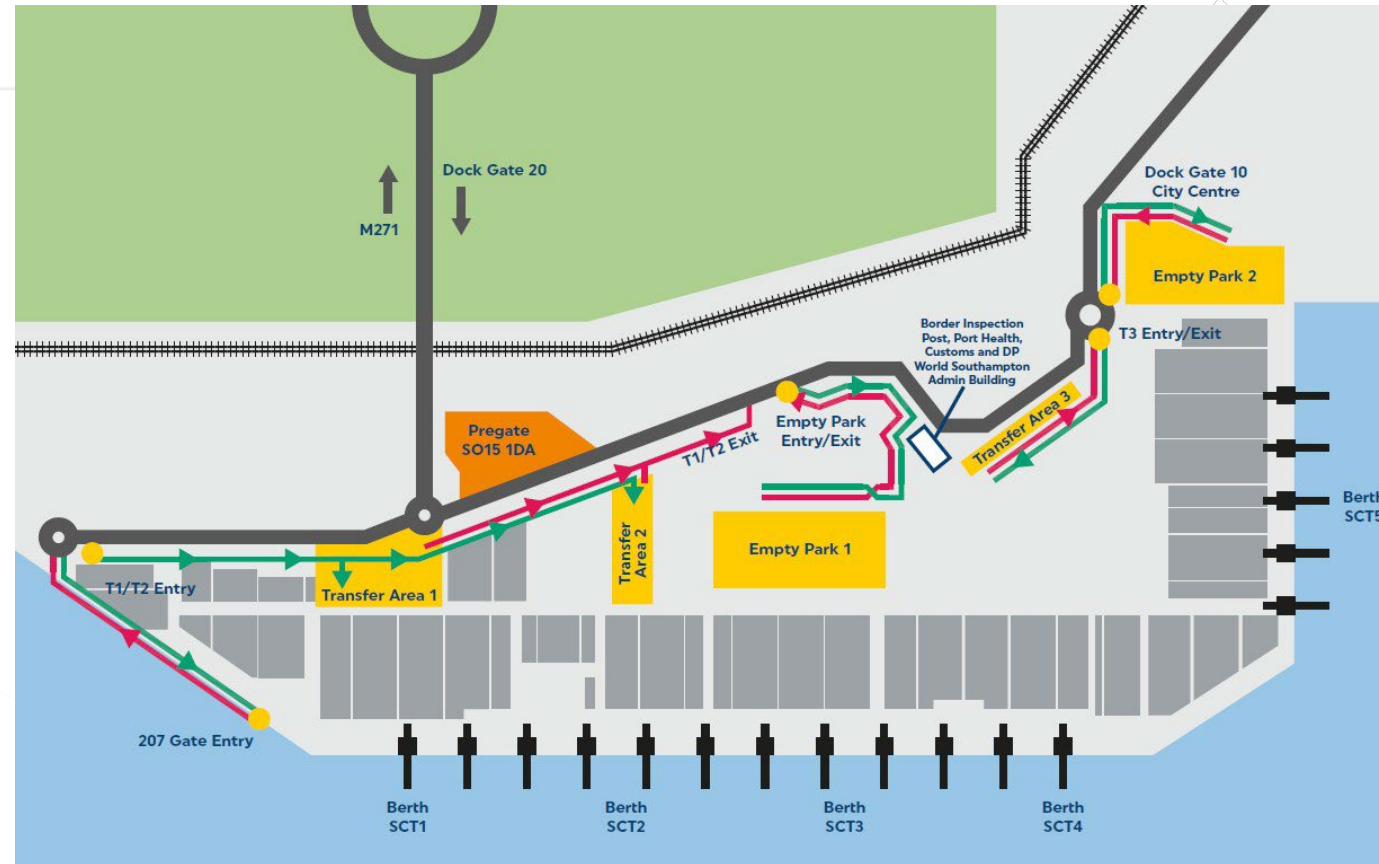
Drivers who fail to comply with site rules will be recalled for retraining.

Drivers who fail continuously to comply with site rules will be refused entry to the terminal.



# TERMINAL LAYOUT

Please follow road layout and do not drive against direction of traffic flow.



# TERMINAL SAFETY RULES:

## PERSONAL PROTECTIVE EQUIPMENT

High Visibility Top - Jacket, Vest or T-shirt - must be worn when outside of your vehicle.



# TERMINAL SAFETY RULES



PreGate



Transfer Areas &  
Empty Parks



Dock Roads



DP World Southampton carries out random speed checks.

Failure to comply will result in entry to DP World Southampton being refused.



# TERMINAL SAFETY RULES

Smoking is not permitted anywhere within DP World Southampton (including e-cigarettes & vaping).



Drugs and alcohol are not permitted within DP World Southampton.



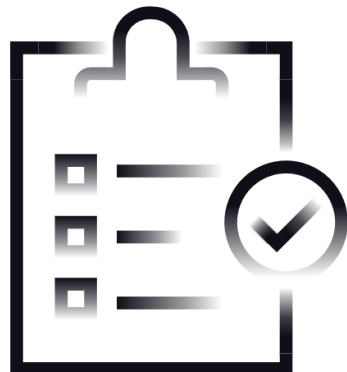
# TERMINAL SAFETY RULES

## PASSENGERS

Unauthorised passengers are not permitted at DP World Southampton.

High value cargo & driver training permits a passenger in cab, with 24 hours prior authorisation.

Please refer to our website for the 'Passenger in Cab Request' template.



# DP WORLD SOUTHAMPTON GREEN CHARGE RULES

£5 will be charged for trucks with a licence plate of '08' or older (Euro IV type trucks). Please refer to charges and peak periods page on our website for more information.



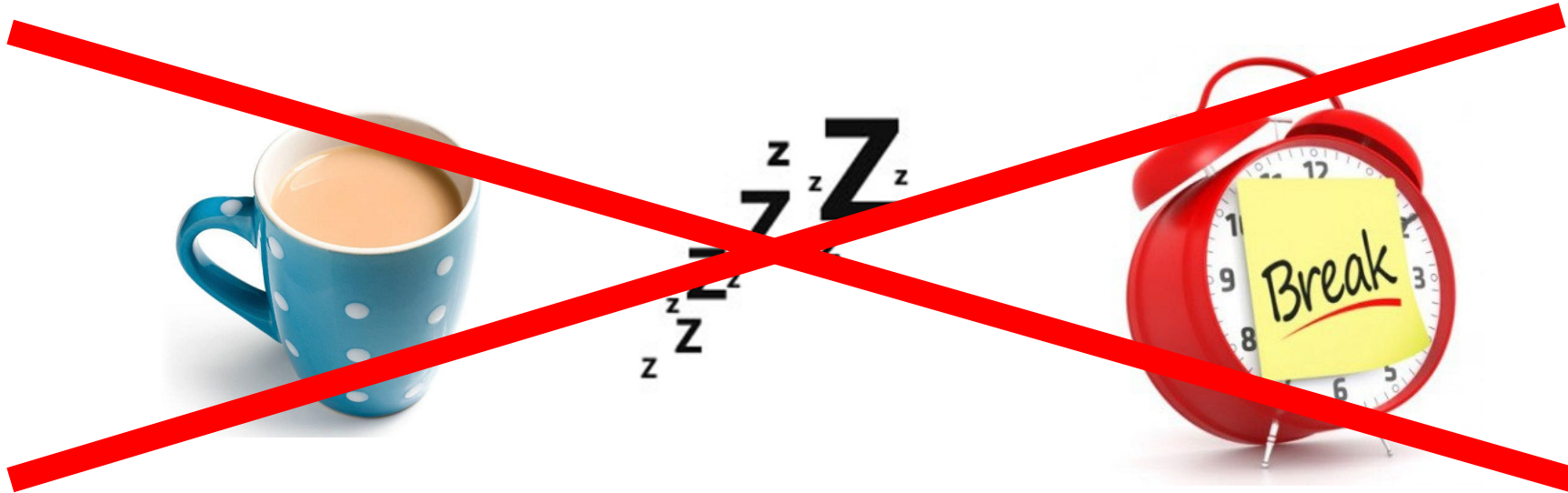
Please play your part by turning off your engine wherever possible.





# TERMINAL SAFETY RULES

## BREAKS



Drivers are not permitted to take breaks within DP World Southampton.

Any driver found taking a break, will have their truck trip cancelled and will be escorted off the terminal.

# SECURITY CHECKS

DP World Southampton is subject to International Ship and Port Security Regulations (ISPS).

You may be subject to a random vehicle and/or personal search.

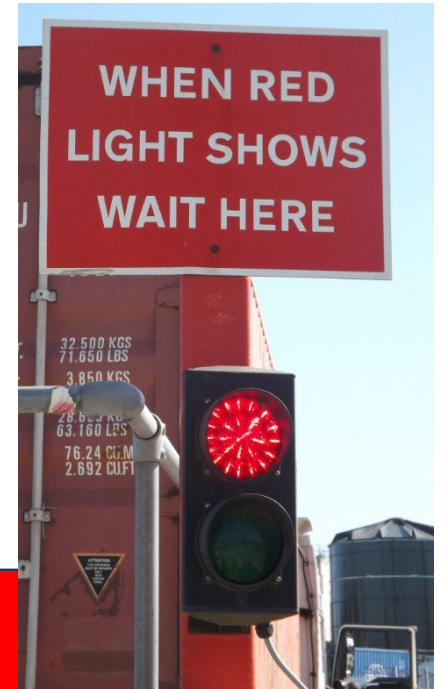
Security checks are positioned at all entrances to the Transfer Areas and Empty Parks.

Compliance is mandatory.

Failing to stop or not complying with a search request will result in

- Cancellation of your VBS;
- No show fee charged &
- Escorted from DP World Southampton.

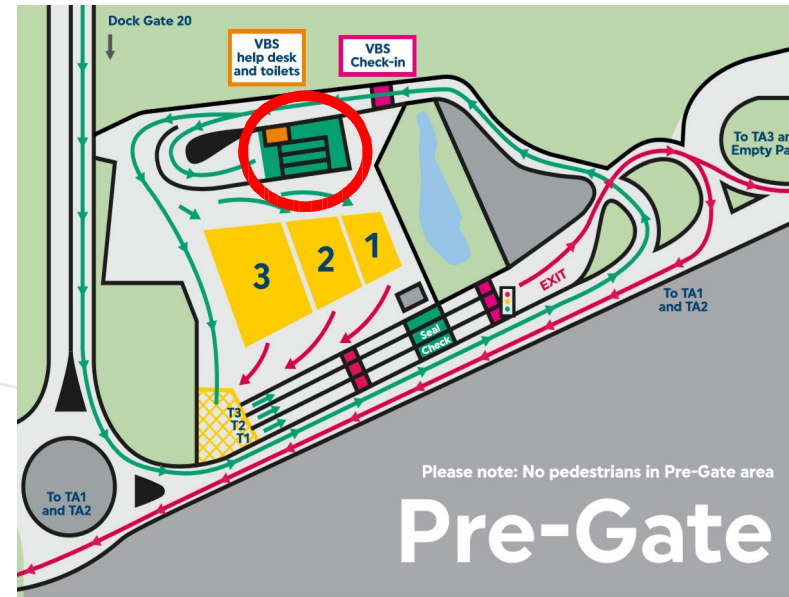
Be prepared to stop



# TERMINAL RULES

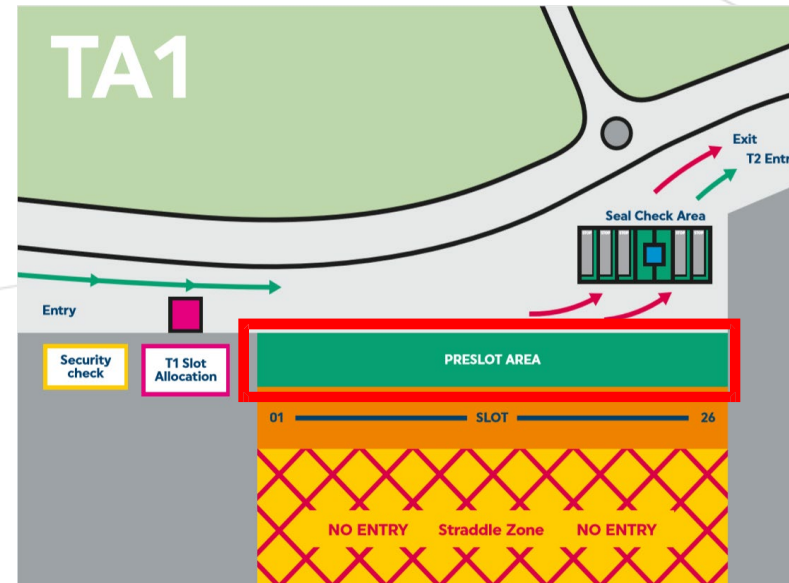
## PreGate Help Desk

Pedestrian accessible parking area, with toilets.



## Pedestrian Safety Rules

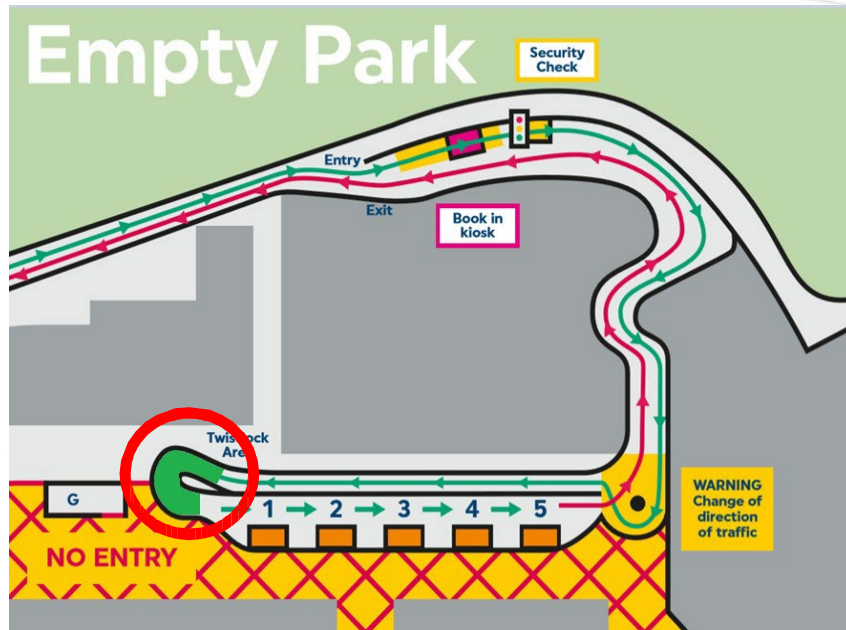
You may only exit your vehicle in the green designated pedestrian areas, located at:



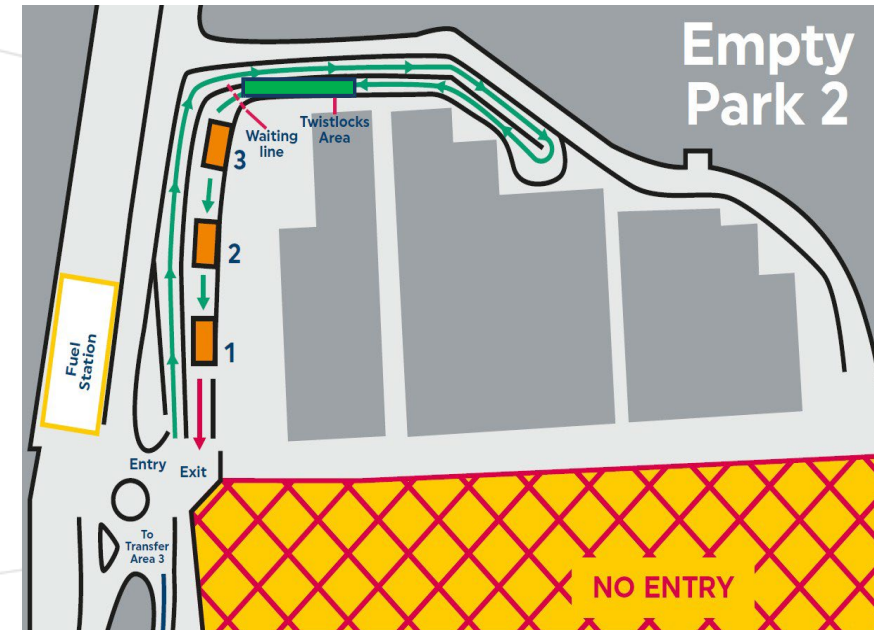
# TERMINAL RULES

## EMPTY PARK

Designated twist lock unlock/re-lock areas at the Empty Parks & Transfer Areas.



Please note Empty Park 1 is currently not accessible for truck drivers.





# PRE-GATE

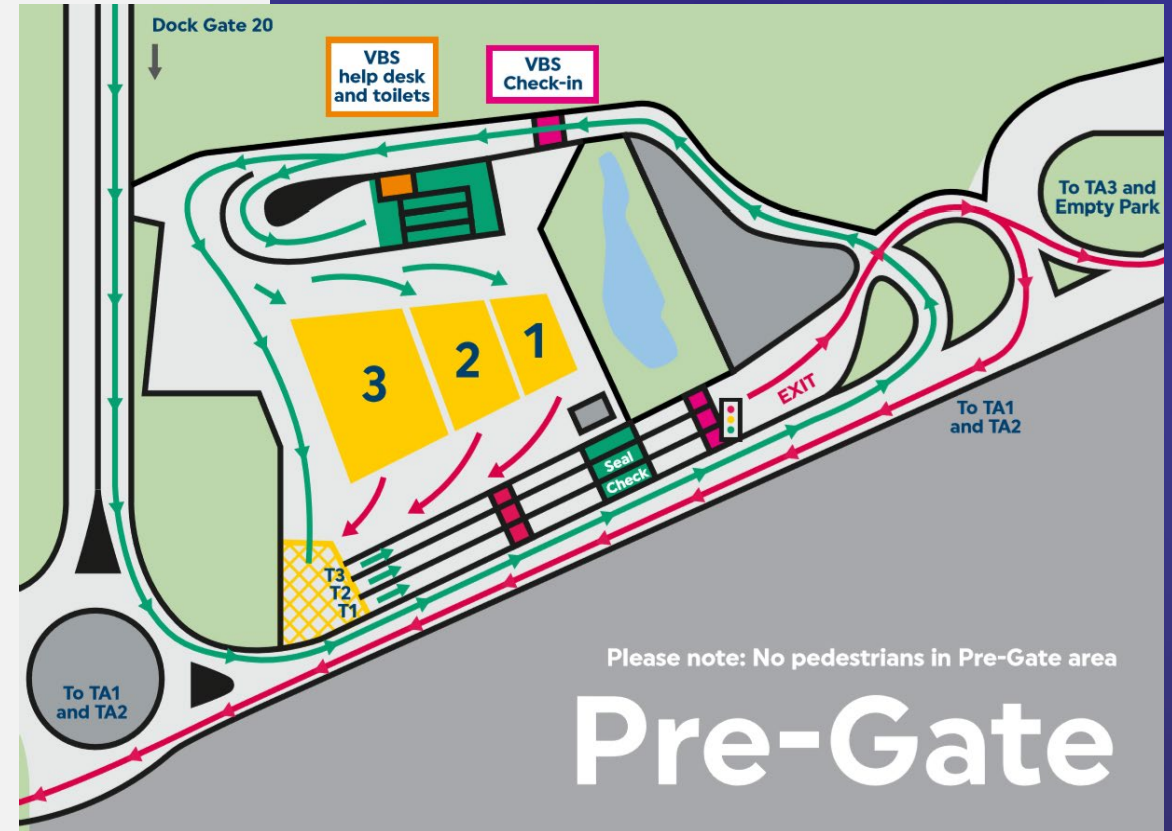
No entry unless you are within your VBS time window.



Do not exit your vehicle unless you are within the green pedestrian zone located next to the Help Desk.



For assistance please call the Help Desk on 02380 706 300.





# PRE-GATE ENTRY

Drive into Pre-gate.

Stop and book in through Kiosk.

Insert registration and VBS Booking reference and confirm container number(s.)

Follow screen instructions.

Proceed to seal check area through the right hand lane.

If there is a problem when booking in, follow the left lane to the 'Pedestrian Zone' & VBS Help Desk.



# PRE-GATE EXIT

Transfer Area lane.

Queue in designated

Stop at Kiosk, enter registration.

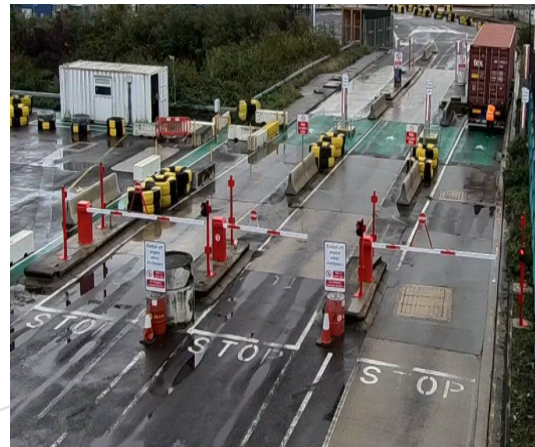
Green light = proceed through Barrier.

Do not tailgate.

Post Dangerous Goods Notes (DGN) and any other shipping notes in letter box

Await seal check to be completed.

Confirmation displayed on screen & green light when complete.



# WELCOME TO SOUTHAMPTON

## Empty Park

### Entry

Please use both lanes.

Please stop at kiosk and input your vehicle registration.



### Gates

Please proceed once barrier raises.

Stay in cab until you are within the designated green pedestrian area.



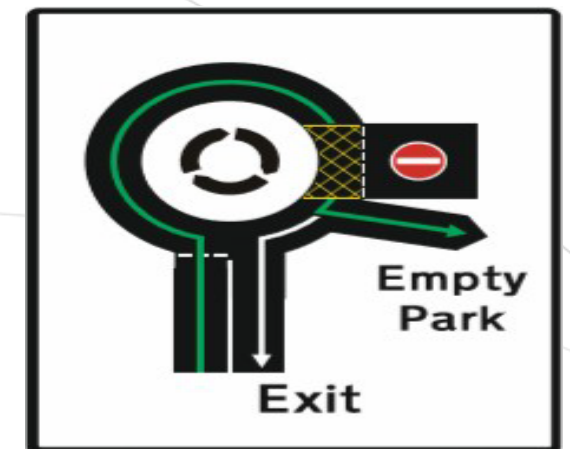
### Stop

Park in bay for security searches. Red light will be activated and you will be signalled in by the security officer.



### Roadabout

If light is green, follow one way system. At the roundabout, give way to exiting trucks. Follow the green line into the entrance.



# WELCOME TO SOUTHAMPTON

## Empty Park Continued

### Twistlocks

Follow one way system.  
Release twist locks only  
within green zone.



### Wait

Proceed to strike zone  
queue, use slots 1 to 5.  
  
Please stay in your cab



### Slots

ECH will lift the empty  
container off, ECH will  
sound horn when it is  
clear to exit.



### Exit

Check mirrors on your  
left before exiting slot.  
When clear proceed  
through one way  
system to the exit.



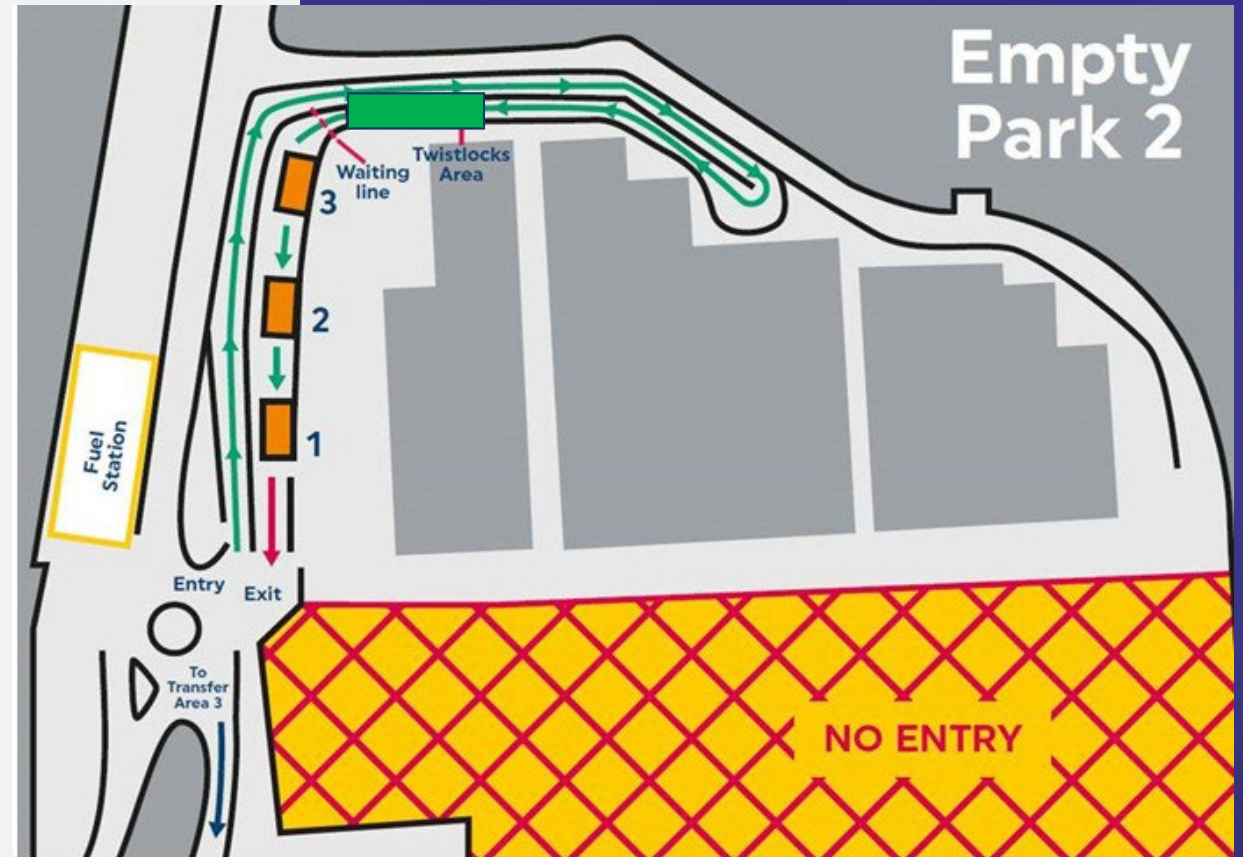
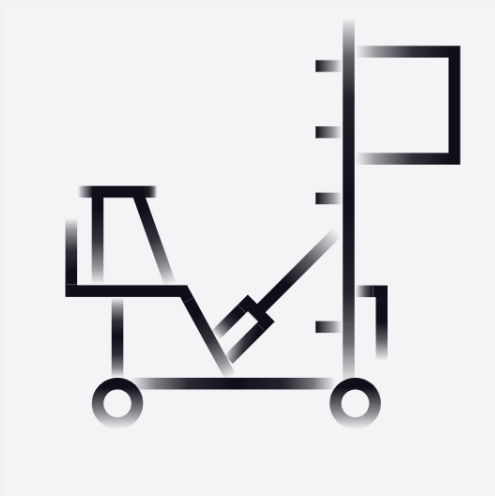


# EMPTY PARK 2 LAYOUT

The twist lock area is the only pedestrianised section of the Empty Park.

You may only exit your vehicle in the green designated pedestrian areas which are painted on the ground.

Please stay in cab in all other areas.





# CONTAINER LEVELLING

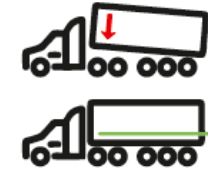
For drivers that are using 'Air- Ride Tractor Units' please assist us where you can by adjusting your cab suspension to level out the front and rear of the container.

This will make it easier for our Empty Park handlers to discharge the container from your skelly/trailer.

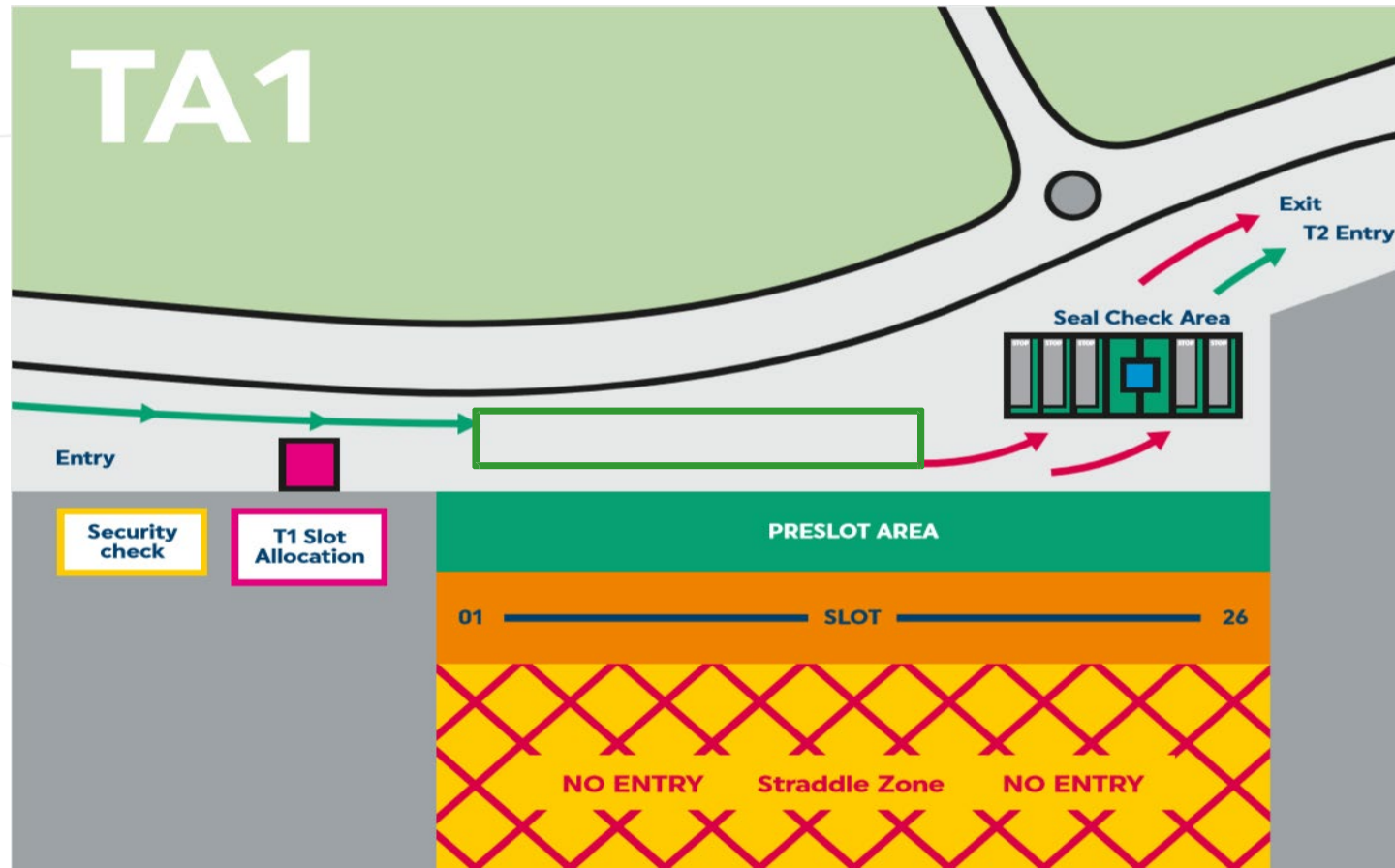
If this is not applicable please do not attempt to assist us by working on your trailer whilst in the Empty Park.



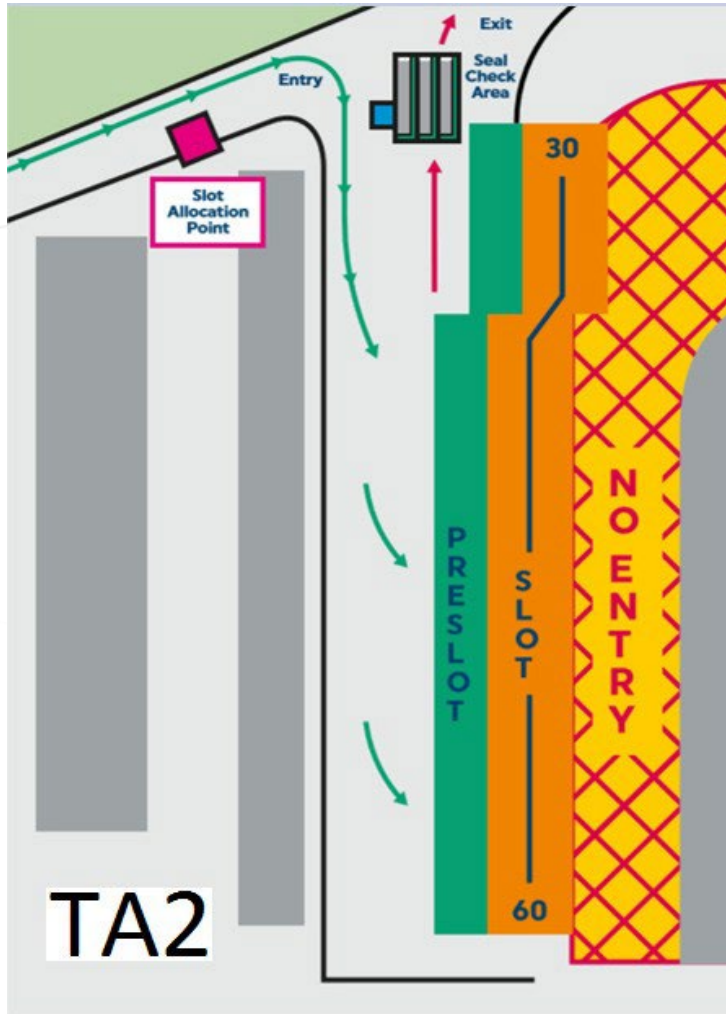
Please  
level your  
trailer to  
assist the  
fork truck  
removing  
your box



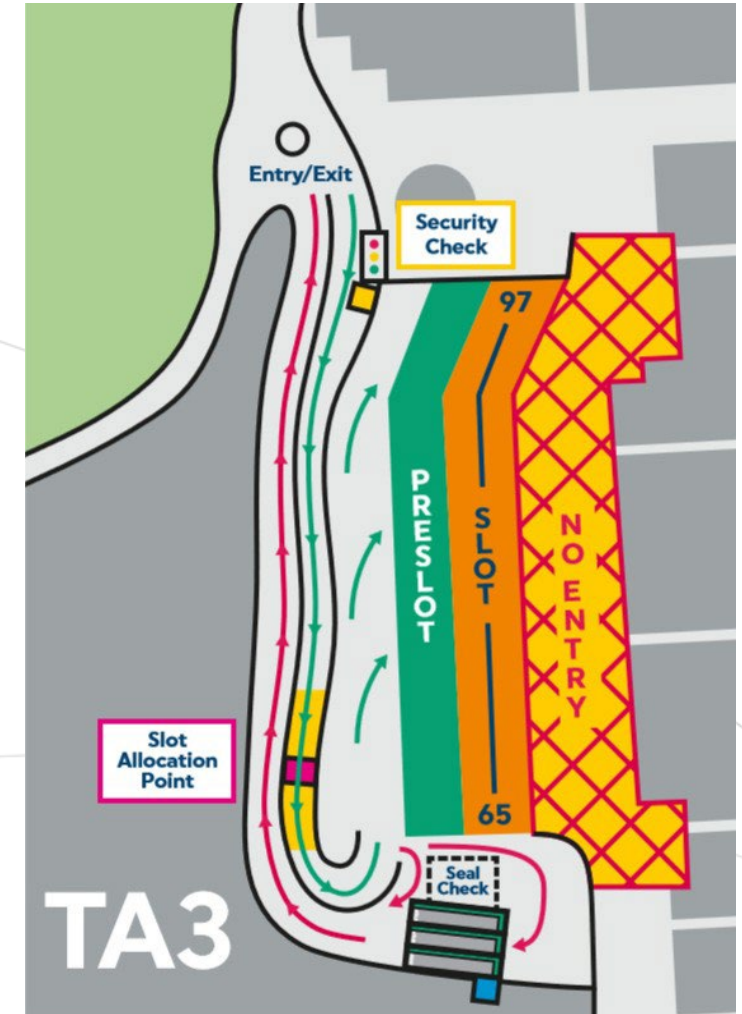
# TRANSFER AREA 1



# TRANSFER AREA 2 & 3



Please reverse into pre-slot & slot.



# TRANSFER AREA PEDESTRIAN SAFETY

- Please wear a high-vis top at all times;
- Do not walk between slots;
- Do not park across green walkways;
- Do not walk from the slots to the Seal Check Area;
- Do not work on your trailer when parked in transfer slot;
- Do not walk around your vehicle whilst in operational slot areas.







# TRANSFER AREA TRUCK RULES

- Do not block adjacent slots
- Do not reverse beyond your slot as this is the straddle carrier operating area
- Do not drive into the straddle carrier strike zone (across slots) to reach your allocated slot
- Do not park over green walkways
- Do turn off your engine whilst on slot
- Do drive slowly as many vehicles moving in these areas
- Do use the recycling and rubbish bins found at seal checking areas



# TRANSFER AREA (TA)

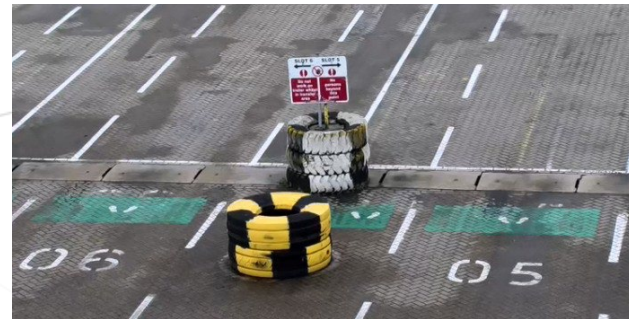
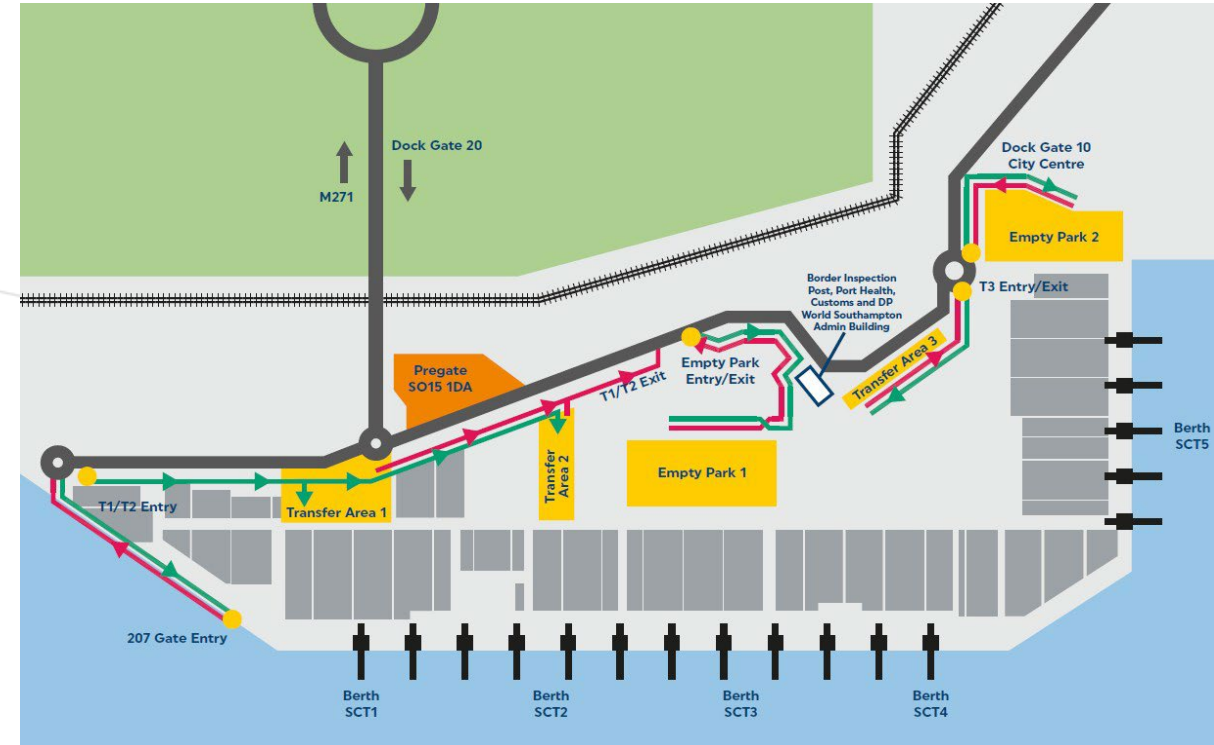
## SLOT ALLOCATION POINTS

Transfer Area (TA) allocation points are at the entrance to each Transfer Area - TA1, TA2 & TA3.

Please stop at kiosk and input your vehicle registration.

The screen will display your assigned Transfer Area slot.

Drive and reverse into to your assigned slot number.



# TRANSFER AREA PROCESS

## APPROACHING A SLOT

**Pre slot:** Reverse in to pre-slot area. The rear of your vehicle must not go beyond/past the positioned tyres.

**Twistlocks:** Exit your cab but stay within your pre-slot area only – do not walk away from truck.

Release twist locks.





# TRANSFER AREA PROCESS

## ENTERING A SLOT

**Enter slot:** Reverse into operational service slot.

Do not reverse beyond slot as this is the straddle roadway.



**Wait:** Once parked, turn off engine.

Please exit your vehicle when straddle appears and sounds their horn. Please stand within your slot safe green zone to be serviced.



# TRANSFER AREA PROCESS

## LOADING/UNLOADING

### Unloading - Export:

Straddle carrier will lift the container from trailer.

Confirm all ok with thumbs up to straddle driver.

Once straddle has departed, go back into your cab wait for import or proceed to the exit.

Do not reverse beyond slot as this is the straddle roadway.

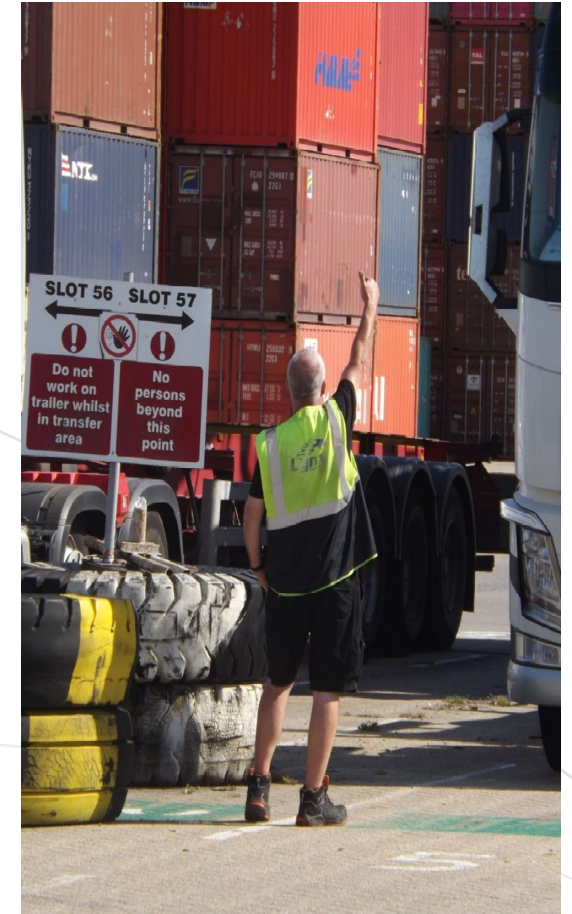


### Loading - Import:

Straddle carrier will approach with import container and place container on to trailer.

Once container is lowered check the corner castings are aligned with the twist locks.

Confirm all ok with thumbs up to straddle driver. Once straddle carrier has departed, drive into Seal Check area and secure your twist locks (alternatively Pre-slot area). Please check for any damages before completing the seal number check.



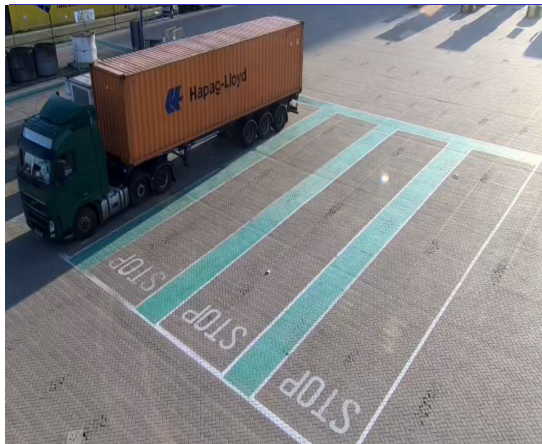


# SEAL CHECK PROCESS

## SEAL CHECK

Park within the green seal check parking bays and turn off engine.

Do not climb on your trainer, please use stairs platform provided.



## SEAL CHECK

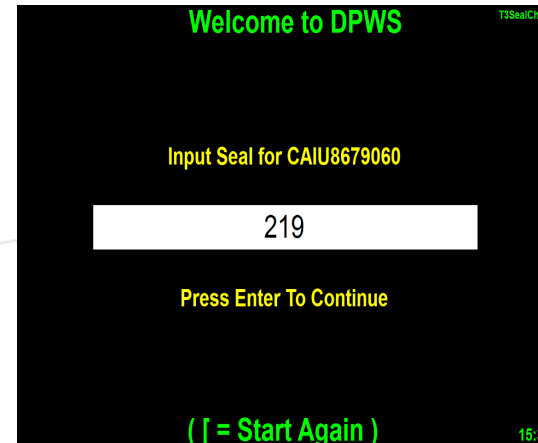
Note seal number from your import container and proceed to the seal check Kiosk which is positioned within the seal check area.



## KIOSK

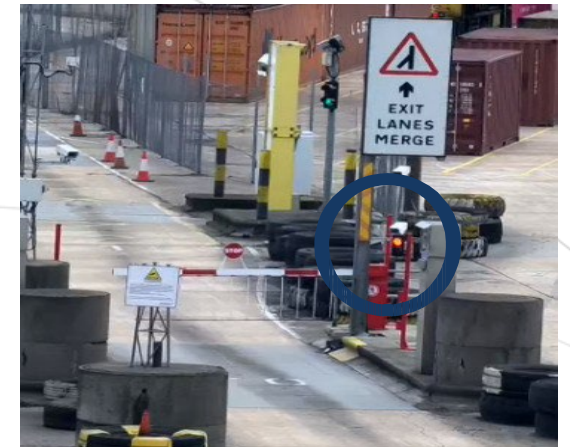
Enter registration.  
Check container number and proceed. Confirm damage status, damage report forms located within kiosk.

Press enter for action required.  
Input seal number.  
If you need assistance- intercom.



## EXIT

Proceed to exit barriers, follow instructions on screen.

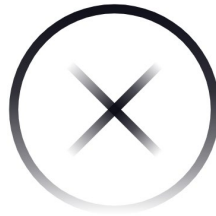




# DAMAGED CONTAINERS

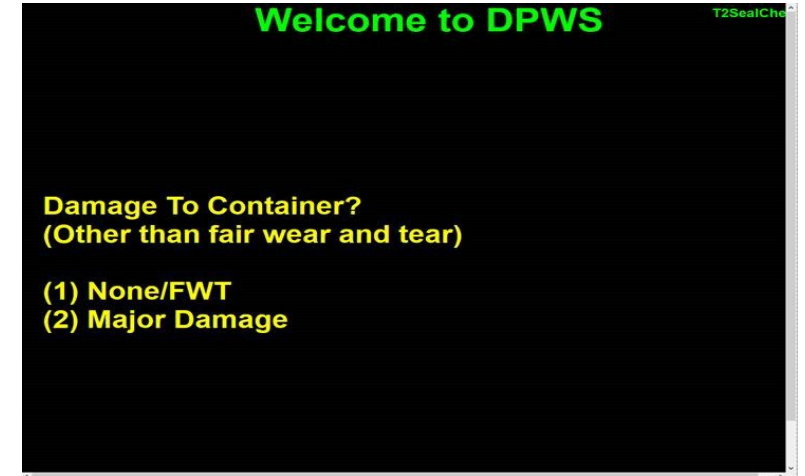
All drivers must visually inspect their import boxes before confirming damage and entering seal number; this must be done before entering seal details at seal check hut.

If your container is damaged, please follow the below steps.



## If you refuse to take the container:

- Please call the VBS Help Desk (within Seal Check Hut) via the intercom and advise them of your vehicle registration and the damaged container number;
- Please confirm the damage type and location to the VBS Help Desk;
- Do not enter your seal number;
- The VBS Helpdesk will then advise you of a new slot number;
- Proceed to new slot number to return the container.



## If you accept to take the damaged container:

Please complete a 'Detailed Damage Report' (in Seal Check Hut) and declare all damage details;

Whilst in Seal Check Hut please use the computer to log the damaged container;

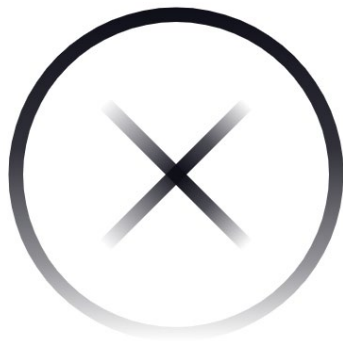
If you note any roof damage, using camera system, when exiting the Transfer Area please go to PreGate to report.

# BREACHES OF PROCEDURES

Any truck driver found in breach of any terminal procedures will:

- Have their VBS cancelled.
- Have a 'No-show' fee applied.
- Be escorted from DP World Southampton.

If any haulage company is found in repeat breach of safety procedures they will have their VBS account suspended or closed.



# PORT SAFETY RULES

Verbal or physical abuse of DP World Southampton staff will not be tolerated.

Any abuse will result in the individual being suspended or banned from entering DP World Southampton.



# TERMINAL RULES & INFORMATION

## SUMMARY



No mobile phone use whilst driving.



Wear your seat belt whilst driving.



Keep to required speed limits.



No parking, except designated areas.



No drugs or alcohol.



No Smoking.



Switch off engine whilst stationary.



# DRIVER AWARENESS ASSESSMENT

Please now take the online assessment by following the below link:

<https://www.classmarker.com/online-test/start/?quiz=3pg5e34018f18072>

Alternatively visit DP World Southampton's website.





DP WORLD

**THANK YOU FOR YOUR  
CO-OPERATION**

