

Facility Assistant

About DP World:

Trade is the lifeblood of the global economy, creating opportunities and improving the quality of life for millions of people around the world. DP World is here to make trade flow better, changing what's possible for the customers and communities we serve globally. With more than 106,500 employees across 73 countries, we are pushing trade further and faster towards a seamless supply chain that's fit for the future. By integrating our physical infrastructure with cutting-edge technology, we create efficient end-to-end solutions, pushing the sector towards better ways to trade, minimizing disruptions from the factory floor to the customer's door.

To support the Engineering team at Paramaribo there is a placement opportunity for a Facility Assistant.

About the Facility Assistant

The Facility Assistant will report to the Facility Coordinator. The main scope of responsibilities involves:

- Routine maintenance & repair work as outlined in the Engineering department's Facilities Maintenance Plan at all buildings & terrains
- Taking on a leading role with regards to the Heating, Ventilation and Air Conditioning (HVAC) discipline and advise on improvement initiatives within this technical area.

Education, experience, and skills

- Minimum secondary vocational education completed in Mechanical or Electrical Engineering.
- A minimum of 1 year of experience in a comparable job role.
- Knowledgeable in the use of building materials and basic power tools.
- Good time management skills.
- Ability to work within a flexible time schedule when required.
- Ability to focus to meet deadlines.
- Excellent interpersonal communication skills.

Main activities

- Executes general maintenance and repairs on the Business Unit facilities.
- Performs routine technical inspections on the Business Unit facilities and advises on any necessary corrective actions.
- Conducts routine cleanliness inspections throughout the Business Unit facilities to uphold OHSAS standards.
- Actively advices on and participates as Subject Matter Export (SME) in HVAC improvement projects.

Do you recognize yourself in the profile above? Then respond now! Share your resume with us before March 27th, 2024 via our email address <u>PeopleDepartmentPAR@dpworld.com</u>.